

# Student Smoking Management Procedures

## First Incident

- Student meets with Home Group Teacher (HGT).
- After School Detention issued.
- HGT could presents background information on smoking, provide the QUIT support number and school policy on smoking, if they feel comfortable.
- HGT supports students in complying with policy on smoking.
- Inform parents/ guardians regarding school policy non-compliance via phone call.

## Second Incident

- House Leader meets with the student to reiterate school smoking policy procedure.
- External Suspension issued.
- Inform parents/ guardians regarding school policy non-compliance via letter (Appendix – parent/ guardian letter).

### Staff Approach to student smoking

Efforts by staff member should aim to:

- Inform students of the health consequences of smoking
- Advise students of smoke free school policy
- Provide students with available resources and/ or referrals when requested
- Be smoke free role models